**Southwestern Donkey and Mule Society**

**Board of Directors Meeting**

 **January 7, 2017**

**Call to Order:**

The meeting was called to order at 11:25 am at Dan’s BBQ in Waco, TX by Greg Schlosser, President.

**Attendees:**

Greg Schlosser, Mary Stewart, Shirley Knott, Donna Baethge, Lynda Cornell, Kristin Stolee, Robert Polley, Sarah Matz, Sally Armstrong, Jackie Bien, Emily Lambeth, Jessica Meuth, and Dianne Smith.

**Minutes:**

The December 3, 2016 were read and amended as follows:

 Show Chairperson is Lynda Cornell

Show Coordinator is Robert Polley

Points Keeper is Jackie Bien

Board of Directors: Kristin Stolee, Sarah Matz, Emily Lambeth, Debbie Kelly, Dianne Smith and Jessica Meuth.

* The auction proceeds are earmarked for our Trailer Fund.
* The attendance count for the December 3rd meeting was 34 according to Treasurer, Shirley Knott.

The Minutes were approved as amended by a motion from Dianne Smith and seconded by Shirley Knott.

**Treasurer’s Report:**

Shirley Knott read the Treasurer’s Report. Our Operating Account Balance is $10,611.00 which includes $2,237.00 earmarked for the Trailer Fund. The Scholarship account balance is $3245.41. There was discussion regarding the purchase of a trailer and we agreed to find and purchase a 16’ enclosed or larger bumper-pull. A motion was made by Dianne Smith and seconded by Kristin Stolee to accept the Treasurer’s Report as read. Motion carried.

**Committees:**

**Audit/Budget**- Sally Armstrong (Chair), Elaine Wolfe, Lynda Cornell, Greg Schlosser

**Elections**- Shirley Knott (Chair), Robert Polley, Jackie Bien, Donna Baethge, Greg Schlosser

**Hearing**- Mary Stewart (Chair) Debbie Kelly, Greg Schlosser, Dianne Smith, Lynda Cornell, Kristin Stolee

**Scholarship**- Emily Lambeth (Chair), Dianne Smith, Mary Stewart, Sarah Matz

**Show Committee**- Lynda Cornell (chair), Robert Polley, Jackie Bien, Sarah Matz, Mary Stewart, Kristin Stolee, Emily Lambeth, Kelli Beckham, Donna Baethge

**Policy and Bylaws**- Vicki Taylor (Chair), Jessica Meuth, Shirley Knott, Dianne Smith, Greg Schlosser

**Youth**- Jacki Bien (Chair), Mary Stewart, Kellie Beckham

**Rules-** Donna Baethge, Jessica Meuth, Shirley Knott, Emily Lambeth, Lynda Cornell, Dianne Smith and Greg Schlosser.

**Ft Worth:** Shirley Knott reported on the Ft. Worth Show. Help is needed in obstacle setup and pattern measurements. Kristin Stolee suggested using flour to mark the placing of the poles. Lynda Cornell suggested making a master of the pattern. Per Shirley, this is always done.

There are quite a few late entries, including new entries from Kentucky.

Greg Schlosser suggested that we sponsor some classes in memory of Howard Taylor who recently lost his battle with cancer. A motion was made by Shirley Knott and seconded by Donna Baethge to send $100 to the Cancer Society in lieu of flowers and to sponsor four (4) classes ($100) at Fort Worth and all subsequent shows for one year in memory of Howard. Motion carried.

**Audit Report:** Sally Armstrong met with committee members Elaine Wolfe and Lynda Cornell to conduct an Audit on our records for 2016. A written summary and a schedule of income and expenses for TSO was distributed. All funds are accounted for. Shirley has done an excellent job of maintaining records. It was found that more documentation is needed for income. The Fort Worth Show and Longears Festival do not go through the EZ Show Program, and it is harder to track money that is not documented through EZ Show. The receipt book needs to be used for all moneys received. The original is attached to the cash or check, the pink copy stays in the book. During last month’s auction, there were no receipts used.

Sally stated an IRS filing is needed each year. Shirley says she files using E-Filing. Robert Polley asked about the 501 (c) (5) ruling dealing with tax exemption for labor agricultural or horticultural organizations.

The auction funds collected at the Texas Shoot Out are earmarked for the trailer fund and cannot be shown as TSO income. The Trailer Fund should be shown in a separate column from Income so can keep track of it.

The Treasury Report should be given to all board members. Shirley states that she regularly does this.

**Old Business:** None

**New Business:**

**Parliamentarian:** Vicky Taylor has volunteered to be our Parliamentarian. Motion was made by Dianne Smith and seconded by Robert Polley to approve Vicky for this position. Motion carried.

**Web Site:** Donna Baethge will monitor and maintain the Facebook account and Website for SDMS. She will contact Laura Harless about getting the password for the Website and some general instruction on using the Weebly program.

**Southwestern Donkey and Mule ClASSic:** June 16-18

The previously named Texas Shoot Out has been changed to the Southwestern Donkey and Mule ClASSic, to be held at the Circle T Arena in Hamilton Texas on June 16, 17, and 18, 2017. Kristin Stolee, Lynda Cornell and Greg Schlosser have been working closely with Circle T. The main arena including a tractor with driver is $650 per day. Circle T will help us put on our event. Their staff works there year around including security. There are 25 full RV hookups on site and an additional 30 RV spots in the VIP Section. Also on site are: swimming pool, café, and the Circle T Hotel. Greg compared the cost of the previous TSO location to the Circle T Arena and found it to be a wash.

The Cookout is Saturday the 17th at 6:30 pm, and it was decided to offer chicken or beef fajitas.

We will sponsor a youth only Watermelon Social at the pool on Friday after the last class. Sarah has volunteered to be the Volunteer Coordinator for the youth. Kristen will send a list of jobs to Sarah.

Sandi Costa is making some driving awards for $25 each. Greg got 8 sponsored/donated. They are wood, stained and finished Miniature Donkey silhouettes. Lynda Cornell can make laser cut awards for donkey and mule driving awards.

Lynda Cornell suggested following the same guidelines as the 2016 TSO show bill. East and West will be used instead of North and South. Lope will be added to classes that previously were walk/trot to be consistent with the Fort Worth Show Bill. (After further checking, walk/trot was used at Fort Worth so these classes will not be using the lope.) Circle T should have timers. Lynda Cornell will check.

Jessica Meuth will check with her husband regarding a new logo design for Tee Shirts with SDMS Texas ClASSic.

Lynda would like to assign youth volunteers to help, and allow their volunteer service be applied toward High Point. Lynda has called 4H to see about getting volunteers to help with loading, unloading and setup.

There was discussion regarding volunteers. Sarah Matz has offered to be the Volunteer Coordinator. Kristin will send a list of jobs to Sarah.

Clinic: April 22nd, 10:00 a.m. -3:00 p.m. Kristen Stolee proposed a clinic at Rio Vista. It will be open to all equine. There will be a charge of $25 per day for youth and $50 per day for adults. There are stalls and space for RVs.

The Belton Show has lost money in the past, however, a motion by Dianne Smith and seconded by Donna Baethge to keep the show. We need to find a way to boost attendance and get more sponsors.

Longears Festival: A motion to have the Longears Festival was made by Mary Stewart and seconded by Dianne Smith. Motion carried. The suggested date is November 17, 18 & 19, 2017. Greg will check to see if this date will be good for us.

Scholarship: Guidelines are needed. Showing and participation in the current shows is required to apply for a scholarship. The Scholarship Committee should review rules and make a recommendation to the Board. Scholarship applicants should be at all shows as volunteers. Sarah Matz will coordinate the Youth Volunteers. Sarah suggested putting scholarship applications in the Youth Packets.

Raffle tickets will be printed for the beautiful Custom Gate donated through Robert Polley. Greg proposed each Board Member should sell at least 10 ticket packets. The price will be $5 each or 5 for $20.

The next meeting will be April 22, 2017 after the clinic at Rio Vista.

Motion to adjourn was made by Dianne Smith and seconded by Kristin Stolee. Motion carried and meeting adjourned at 3:40 p.m.

Respectfully Submitted,

Donna Wallace Baethge, Secretary